



CHARITABLE VENTURES

A Center for Social Change

2020
CENSUS
accounts

OC Census Fund

Mini-Grants Program Application



Thank you for your interest in supporting the 2020 Census in Orange County. The OC Census Fund Mini-Grants Program is designed to help establish Questionnaire Assistance Centers (QACs) at accessible locations throughout Orange County. Proposals for the Mini-Grants Program will be received on a rolling basis through January 31, 2020.

Please review the following application overview and submittal instructions below.

Mini-Grant Opportunity

Mini-grants in the amount of \$1,500 are available to support organizations planning to establish a Questionnaire Assistance Center (QAC) at their site to help Orange County residents who do not have broadband access fill out their survey online. Organizations must be willing to dedicate staff time and a computer for residents to use between March 15 and July 31, 2020. [Click here](#) to better understand what it takes to set up a QAC.

Source of Funding

The OC Census Fund, administered by Charitable Ventures, is a pooled fund dedicated to supporting regional efforts to encourage full participation in the 2020 Census in Orange County, with a focus on historically undercounted and Hard-to-Count (HTC) populations. Private philanthropy has contributed the available monies for the Mini-Grants Program. We are extremely grateful to the following foundations for their donations to the OC Census Fund: Blue Shield of California Foundation, James Irvine Foundation, National Asian American Community Foundation, Orange County Community Foundation, Pacific Life Foundation, Sisters of St. Joseph Healthcare Foundation, Sun Family Foundation, Swayne Family Foundation, The California Endowment, Weingart Foundation and Wells Fargo.

Expectations of Grantees

- Mini-grant awardees must establish at least one QAC at their site, pursuant to State guidelines
- Awardees must attend a 2020 Census training, as advertised by Charitable Ventures
- Awardees must use collateral material provided by Charitable Ventures to promote their status as a QAC.

Applicant Eligibility Criteria

- Organizations that serve and demonstrate significant service to Orange County will be considered
- Organizations must fall into one of the following categories: those with a 501(c)(3) designation, those that have a fiscal sponsor with a 501(c)(3) designation, public agencies, collaborations of nonprofit and public agencies, or other entities that have a designated charitable purpose.

- Organizations must not discriminate based on race, color, national origin, citizenship status, creed, religion, religious affiliation, age, gender, marital status, sexual orientation, gender identity, gender orientation, disability, veteran status or any other protected status under applicable law.

2020 Census Timeline

The timeline that potential grantees will be working alongside is as follows:

- Phase I: Education: Through 2019 year-end
- Phase II: Motivation: January – February 2020
- Phase III: Activation: March – April 2020
- Phase IV: Non-Response Follow-Up Period: May – July 2020

Mini-Grant Amount Range and Duration

- Grant amount: \$1,500
- Mini-grant period: March – July 2020

How to Apply

- Complete the application on the following page and email to 2020census@charitableventuresoc.org
- Applications will be accepted on a rolling basis through January 31, 2020

Questions

- For more information or assistance, please email 2020census@charitableventuresoc.org

Mini-Grant Application: \$1,500 Questionnaire Assistance Center (QAC) Award

Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Website: _____ Phone Number: _____

Mission Statement: _____

Contact Name: _____ Title: _____

Email Address: _____ Phone Number: _____

Amount Requested: _____ Duration of Project (in months): _____

Please share the following information about your proposed QAC(s):

1). Complete address of the QAC location (s): _____

2). Days and hours of operation: _____

ORGANIZATION'S REQUIRED SIGNATURE

Authorized Representative Signature

Type name and title with date

Please complete:

1). What is the geographic area/reach of your Questionnaire Assistance Center? Include specific geographic description (e.g., census tracts, maps, or street boundaries).

2). Which Hard-to-Count areas and populations do you intend to work with?

3). How many people do you expect to access your QAC?

4). How will you staff your QAC? Who from your organization will attend Census training?

5). In what languages can you provide support?

6). How will you communicate to your community that your QAC is open and available for residents?

Please email this application and your IRS determination letter to 2020census@charitableventuresoc.org.